

CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES

NOVEMBER 17, 2017

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., November 17, 2017 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Doris Bass, Mary Schwaller, Harry Siegler and Terry Garnes.

Motion by Schwaller, Second by Brower with all voting “Aye” to approve the agenda.

The Board entertained oral requests and communications from the audience. The Coon Rapids Golf Association (represented by Brian Schlepp) addressed the Board and reviewed the CRGC’s 2017 financials and future capital improvement plans. Motion by Brower, Second by Garnes with all voting “Aye” to donate \$750 to the CRGC.

Motion by Garnes, Second by Siegler with all voting “Aye” to:

- Renew CRMU’s health and dental insurance on Wellmark Plan 1QO/WQO & Blue Dental Plan 3 for 2018.
- For 2018: Employees to cover ½ half the monthly premium cost for child family members 19 years of age or older that are not full time students.
- For 2019: Employees to cover the monthly premium cost for child family members 19 years of age or older that are not full time students.
- To group single and family plans separately for purposes of determining average policy costs; then CRMU to cover 80% of premium costs with employees covering 20%.

Motion by Bass, Second by Garnes with all voting “Aye” to approve the consent items: 10/19/17 Board Minutes, Abstract of Claims #2017-11 in the amount of \$342,127.⁰⁴, Financials, Quarterly Reports.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - McGraw Substation Transformer Maintenance - Well #5 Maintenance - Well(s) Transmission Line - Notices/Statistics.

Representatives from Williams & Company presented and reviewed the FY2017 Audited Financial Statements to the Board. Motion by Schwaller, Second by Garnes with all voting “Aye” to approve the FY2017 Audited Financial Statements.

2017 FTTH Project

Construction Update: The General Manager reported that both NCS and JCS were in town completing the installation of the last few remaining MSTs, drops, splicing and testing. Construction should be completed in one more week.

Electronics Update: The General Manager reported that the Calix electronics have been installed and are currently being tested. One ONT has been activated in the network and all services have been provisioned. CRMU expects the installation to continue through the end of November after which approximately 20 ONTs should be provisioned for full network testing.

Cutover Process: The General Manager reported that the cutover process will begin with CRMU facilities and employee residences first to ensure that all the new FTTH facilities / connections / traffic routing tables / etc. have been properly setup before cutting over other customers. To reduce costs – it is also CRMU’s intent to utilize CRMU staff to perform the cutovers; however, if for some reason the process takes too long or the condition of the existing HFC plant warrants a faster transition – CRMU may look to hiring a contractor to assist with the cutovers.

Transport Options: The General Manager updated the Board on different transport route options and estimated costs associated with construction and equipment.

The General Manager updated the Board on the status of ongoing retransmission consent agreement negotiations.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees